TECHNICAL EXHIBIT 4

REQUIRED REPORTS

See attached Contract Data Requirement List (DD Form 1423) for required data and the supporting Data Item Description (DD Form 1664) for required format. The abbreviations and their meaning are:

DS - Destination

OMAS - One month ahead of schedule

ONE/R - One time with revisions

WKLY - Weekly

MTHLY - Monthly

QTRLY - Quarterly

N/A - Not applicable

CONTRACT DATA REQUIREMENTS LIST

Form Approved OMB No. 0704-0188

Public reporting burden for this collection of information is estimated to average 440 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information for reducing this burden, to Department of Defence, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Please DC NOT RETURN your form to either of these addresses. Send completed form to the Government Issuing Contracting Officer for the Comment/PR No. listed in Block E.

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CONTRACT DATA REQUIREMENTS LIST

Form Approved OMB No. 0704-0188

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CONTRACT DATA REQUIREMENTS LIST

Form Approved
OMB No. 0704-0188

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DATA IT	:	Form Approved OMB No. 0704-0188		
Public reporting burden for this collection of information is estimand maintaining the data needed, and completing and review information, including suggestions for reducing this burden, to 1204, Arlington, VA 22202-4302, and to the Office of Manage	ring the collection of information. Send comme Washington Headquarters Services, Directorate (ents regarding this burden estimate for Information Operations and Repo	or any other aspect of this collect.	
1. TITLE		2. IDENTIFICATION	NUMBER	
Schedule for Recurring Equipment Inspect	ion and Maintenance	001		
3. DESCRIPTION/PURPOSE				
The purpose of this schedule is to assure the maintain/repair equipment and assure those	nat all equipment shall be inspecte e items of work identified are per	ed to identify items of wo	ork needed to	
4. APPROVAL DATE (YYMMDD) 5. OFFICE OF I	PRIMARY RESPONSIBILITY (OPR)	6a. DTIC APPLICABL	E 6b. GIDEP APPLICABLE	
7. APPLICATION/INTERRELATIONSHIP				
This inspection schedule will provide the b	pasis for a sound recurring inspec	tion and maintenance pro	ogram.	
8. APPROVAL LIMITATION N/A	9a. APPLICABLE FORM	MS	9b. AMSC NUMBER N/A	
Provide a schedule for inspection of equipaddresses to be inspected for that month.	ment in accordance with Technic This schedule shall be submitted a	al Exhibit 2c. The sched month in advance.	lule shall include the	
ADDRESS	MONTH			
A week prior to the scheduled inspections, inspections for the following week. The conficer. The inspections should be number throughout the entire inspection cycle. The inspection cycle.	contractor shall give a typed writt ered in sequence beginning with	en original to the QAE a the number (100) and co	nd a copy to the Contracting ntinue the numbering	

11. DISTRIBUTION STATEMENT

<u>NO</u> 100 101

TIME 0800 0845

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1. TITLE	The office of transportation and the	Iget, Paperwork neguction	Project (0704-0)	BOI, Washing	on, DC 20503. FICATION N	
Monthly Cost Information				002	TORTION	UMOCK
3. DESCRIPTION/PURPOSE						····
The purpose of this report is	to provide information	concerning cost of	f maintainii	ng MFH.	•	
4. APPROVAL DATE (YYMMDD)	5. OFFICE OF PRIMARY F	RESPONSIBILITY (OP	R)	6a. DTIC	APPLICABLE	6b. GIDEP APPLICABLE
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N/A 10. PREPARATION INSTRUCTION		N/A				N/A
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DD FORM 1664, APR 89 (EF-V1) (PerFORM PRO) REVIOUS EDITIONS ARE OBSOLETE. TE-4-6

11. DISTRIBUTION STATEMENT

Page _2 of __9 Pages

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1. TITLE		T - PER VIOLE TROUBLE (0704-		ITIFICATION NU	MRED		
Monthly Cost Information	- General Officer Quarters		003				
3. DESCRIPTION/PURPOSE							
Provides actual cost data fo	r maintenance of General (Officers' Quarters (GOQ)	ĺ				
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(YYMMDD)	S. STRICE OF PRIMARY RES	SPORÁIBILITY (OPR)	6a. DTI	C APPLICABLE	6b. GIDEP APPLICABLE		
7. APPLICATION/INTERRELATI		·,					
Costs for maintaining MFH DOD and Congress.		nitations. In addition, cos	sts to mai	intain GOQs ar	e closely scrudnized by		
8. APPROVAL LIMITATION	·	9a. APPLICABLE FORMS			b. AMSC NUMBER		
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N/A 10. PREPARATION INSTRUCTION	ove	N/A		1	N/A		
Provide actual cost data for been performed. Submit the type written original plus on	the month as of the last day	y of the month on each in the following month. (De	dividual evelop o	set of GOQs w wn format.) Th	here maintenance has he contractor shall give a		
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11. DISTRIBUTION STATEMEN							
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TITLE		the Office of Managem	ent and Budge	t, Paparwork	Reduction Project (0704	-O 188), Washing	ton, DC 20503.			
Data to Update	e Master Appl	iance Listing				2. IDENTIFICATION NUMBER				
3. DESCRIPTION	V/PURPOSE	<u></u>			 .	· <u> </u>			 	
Data provided	by the contrac	tor is used by th	ie Goven	iment to	keep the applian	ce master li	sting complet	te and up to date.		
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10. PREPARATIO	IN INSTRUCTION	NS					1 · ·	771		
Prepare and sub	bmit an update	of the appliance	e listing c	n a mon	thly basis in the	following fo	rmat:			
Address	Dishwasher Whirlpool	Refrigerator Whirlpool	Range Whirlpo	<u>Year</u> 97 97	Model # DU840CWDB ET18NKXDN0 SF315PEEN0	Serial # 4 FF38121 06 EF32235	<u>Job Orde</u> 31 PR1100	8-7 10/10/97 0-7 10-12-97		
Applianaces on contractor shall	this listing sho give a type w	ould be limited t ritten original pl	o free-sta lus one co	nding sto	oves, refrigerato	rs, dishwash	ers and other	r plug in items. Ti	he	
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11. DISTRIBUTION STATEMENT

DATA ITEM DESCRIPTION

F41612

98 D000

Form Approved OM8 No. 0704-0188

Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highw 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503.

CONTRACTOR'S QUALITY CONTROL PLAN

2. IDENTIFICATION NUMBER

005

3. DESCRIPTION/PURPOSE

The Quality Control Plan provided by the contractor shall describe the inspection system for the required services. It shall specify how, when and whom each service will be inspected. It shall describe how questionable service will be identified before service becomes unacceptable. It shall describe the method(s) used to record the QC inspections and the disposition of these inspection records.

4. APPROVAL DATE
(YYMMDD)

5. OFFICE OF PRIMARY RESPONSIBILITY (OPR)

6a. DTIC APPLICABLE

65. GIDEP APPLICABLE

7. APPLICATION/INTERRELATIONSHIP

This Quality Control Plan indicates that internal company procedures available are used to provide quality performance to the government at all times.

8. APPROVAL LIMITATION

9a. APPLICABLE FORMS

9b. AMSC NUMBER

N/A

N/A

N/A

10. PREPARATION INSTRUCTIONS

Must be typewritten with a cover page identifying the plan and the effective date. Must contain, as a minimum, the provisions listed in Section C-1, para 1.3. A basic version outlining a general approach shall be available no later than the preperformance conference. A final updated version adapted to the specific requirements of the Performance Work Statement shall be submitted by the start of the contract. An updated plan shall be submitted as changes occur and whenever a CDR warrants changing the QC plan.

11. DISTRIBUTION STATEMENT

ΑΤΑ	ITEM	DESCRIPTION	F41612	9
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Form Approved

D. OMB No. 0704-0188 Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send commants regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. 1. TITLE 2. IDENTIFICATION NUMBER Completed Svc Call Job Orders 006 3. DESCRIPTION/PURPOSE The purpose of this submission is to verify response and completion times for service calls and to verify reimbursable material costs for completed service calls and ensure all the information corresponds with the job order log. 4. APPROVAL DATE 5. OFFICE OF PRIMARY RESPONSIBILITY (OPR) 6a. DTIC APPLICABLE 6b. GIDEP APPLICABLE (YYMMDD) 7. APPLICATION/INTERRELATIONSHIP This submission will provide the basis for accurate payment to the contractor. 8. APPROVAL LIMITATION 9a. APPLICABLE FORMS 9b. AMSC NUMBER 10. PREPARATION INSTRUCTIONS Submit completed job orders to the QAE no later than 0800 hours on the first working day following the week represented by the job orders. 11. DISTRIBUTION STATEMENT

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List by Type	Job Order No.	Date Rcvd	Time Rcvd	Date Comp	Time Comp	A	ctual Comp Time
Urgent -	GM-120398-7	12-16-96	09:25	12-16-96	12:30		3:05
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11. DISTRIBUTIO	N STATEMENT				<u> </u>		
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1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503.

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Refrigerant (R-22) for	Air Conditioning	009	
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The format that the contractor shall provide is shown below. The contractor shall give a type written original plus one copy to the QAE.

Address	J/O #	Equip <u>ID</u>	Type Freon	Pounds <u>Issued</u>	<u>D</u> ate	: Signature
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11. DISTRIBUTION STATEMENT